

**APPENDIX A****Application for Appointment as a Local Authority Governor****CAERPHILLY COUNTY BOROUGH COUNCIL –**

- \* 1 Surname \_\_\_\_\_
- \* 2 First name(s) \_\_\_\_\_
- \* 3 Title (Cllr/Mr/Mrs/Ms/Miss/Rev/Dr), or other \_\_\_\_\_
- \* 4 Address (including postcode) \_\_\_\_\_  
\_\_\_\_\_
- \* 5 Telephone number (Home) \_\_\_\_\_ (Work) \_\_\_\_\_  
(E-mail) \_\_\_\_\_
- \* 6 Name of School where you would like to be a Governor? \_\_\_\_\_
- \* 7 Are you an Elected Member? (If yes please state Ward).  
\_\_\_\_\_
- \* 8 Are you a governor at another school and/or have you any previous experience as a governor? (If yes, please give name of school(s) and dates)  
\_\_\_\_\_  
\_\_\_\_\_
9. Please outline your experience of other work with schools or in educational settings (e.g. volunteer helper, member of PTA.) or elsewhere which may be relevant to you being a governor.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. Please set out below why you would like to become a governor, and any particular areas in which you feel you would be able to contribute to the work of the governing body:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. What is your interest in/knowledge of the school?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPENDIX A (CONT.)

### Application for Appointment as a Local Authority Governor

12. Governors are expected to regularly attend Governing Body meetings and training, There will be a statutory requirement to complete Governor Induction and Performance Data training, would you be willing to undertake this (if not already completed)?

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13. Caerphilly County Borough Council wants to improve the opportunities it offers to disabled people to enable them to play a full and active part on governing bodies. Do you consider yourself to be a disabled person? **YES/NO**

If yes, please give the nature of your disability and any special facilities required.

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14. The Local Authority strongly advises Governing Bodies that it is good practice for all governors to have Disclosure and Barring Service (DBS) checks. Do you have a current DBS disclosure for Caerphilly County Borough Council? **YES / NO**

**Please complete and sign the following declaration:** *(please delete as appropriate)*

- I would like my application to become a LA Governor to be considered
- I am willing for the information on my governorship to be made available to interested parties in relation to the purposes outlined below
- I am willing to undertake mandatory governor training.

The information marked \* will be held and be used only to allow the Council to appoint and provide support to school governors.

- I certify that I have read and considered the criteria for the disqualification of governors set out in Appendix A (One) and confirm that I am not disqualified from becoming a governor. I agree to inform the Clerk to Governors, in writing, immediately should I cease to be qualified to serve as a governor.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to:

**Governor Support, Education Achievement Service, (Caerphilly) Tredomen House, Tredomen Park, Ystrad Mynach, Hengoed, CF82 7PG**

(If you have any queries relating to the completion of the form please contact the EAS on 01443 863155)

References :-

## CAERPHILLY COUNTY BOROUGH COUNCIL

**The Government of Maintained Schools [Wales] Regulations 2005 state the Eligibility Criteria for School Governors. Persons interested in nomination as a Local Authority (LA) Governor should be aware of the following:**

- No person shall be qualified for membership as an LA Governor of a Governing Body of a school unless he/she is aged 18 or over at the date of his/her election or appointment.
- A person cannot serve, as a member, on more than 2 Governing Bodies.
- A person subject to a bankruptcy restriction or an interim order or a person who has had their estate sequestrated and the sequestration order has not been discharged, annulled or rescinded is disqualified from being a member of a Governing Body.
- A person who at any time is liable to be detained under the Mental Health Act 1983[a] shall be disqualified.
- A person who has been disqualified under the Company Directors Disqualification Act 1986[a] or to an order made under Section 429[2][b] of the Insolvency Act 1986[b] is disqualified from holding or continuing to hold office.
- A person who has been removed from the office of Charity Trustee for a Charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or an individual who has been removed under Section 7 of the Law Reform [Miscellaneous Provisions] [Scotland] Act 1990[a] shall be disqualified from holding or continuing to hold office.
- A person who is included in the list of teachers and workers with children and young persons whose employment is prohibited or restricted shall be disqualified from holding or continuing to hold office. (the Protection of Children Act 1999 / section 142 of the Education Act 2002)
- A person convicted of a crime and sentenced to a term of imprisonment as follows:-
  - 3 months to 2 ½ years sentence within the last 5 years;
  - 2 ½ years to 5 years sentence within the last 20 years;
  - 5 years sentence or more at any time;is disqualified from serving as a Governor.

Similarly a person convicted under Section 547 of the Education Act 1996 [a Trespasser on school premises who has caused a disturbance and nuisance within the last 5 years] is disqualified.

- A person is disqualified from appointment as an LA Governor if they are eligible to be a Staff or Teacher Governor.
- A person is disqualified from being appointed as a governor for a period of 12 months if they were previously disqualified (same Governing Body) on the grounds that they failed to attend governing body meetings without the consent of the governing body for a continuous period of 6 months.